

Jambs & Casings Coordinated Order Check List



Orders must include ALL of the following:

1. Purchase Order Number & Estimate Number (if applicable)
2. Job Name
3. Requested Delivery Week
4. Ship-to Information
 Address, Contact Name, & Phone Number
5. Order Information
 Contact Name, Phone Number, & E-mail Address
6. Jamb Schedule(s)
 Door Numbers & Swings
 Fire-Rating
7. Hardware
 Manufacturer, Part Number, & ALL Templates
 Locations & Backsets